1. Materials:
	1. $10.00 lab fee / donation
	2. 2-dry erase (EXPO markers)-**these are for YOUR personal use**
	3. binder (recommended-spiral notebook)
	4. calculator (TI-30 or higher)
	5. Pencil (no pens allowed on tests or quizzes)
2. Course Description
	1. This is a basic, but comprehensive, class including laboratory experiments. Subjects that are covered include: matter, stoichiometry, gases, thermodynamics, atomic structure, the periodic table, chemical bonds, metals, nonmetals, solutions, and organic chemistry. This class will not only give an excellent knowledge of chemistry principles, but will also highlight an understanding of the practical applications of chemistry to everyday life.
3. Grading Procedures
	1. First Term
		1. 40% Daily
			1. class assignments
			2. quizzes
		2. 40% Test
			1. chapter tests
			2. section tests
			3. lab reports
		3. 20% Mid Term exam
	2. Second Term
		1. 30% Daily
		2. 30% Test
		3. 15% Final Exam
		4. 25% End of Course Exam
4. Course Objectives
	1. Please go to state website to view all chemistry state standards.
		1. <http://www.tennessee.gov/education/standards/science.shtml>
5. Notebooks:
	1. All students must keep a notebook in my class. These notebooks will contain your notes as well as any assignment or handouts I give.
6. Class Assignments:
	1. All assignments will be turned in on date given or the next day unless student is absent. Every day that it is late is 10 points off. **After 10 class days the assignment will not be accepted.** .
	2. Should include your name (first & last), the date, your class period, and the assignment.
	3. Assignments will be posted at the front of the classroom, on the assignment board.
	4. Late work **MUST** be turned in **to me**.
7. Make-Up Work:
	1. YOU are responsible for checking the assignment board to find out what you missed if you are absent.
	2. All worksheets missed will be on the assignment board with your name on it. Any other work will be listed on the assignment sheet.
	3. Make up work will be completed within **ONE WEEK (5 days)** of the missed absence, per board policy. After five days have passed, 10 points a day will be deducted!
	4. **Make up work will not be recorded until the absence is excused through the office.**
	5. Make up tests or quizzes should be made up after school.
8. Quizzes:
	1. Quizzes are given on a regular basis.
	2. If you are absent on quiz day, you will be given an alternate quiz.
9. Tests:
	1. A test is given over each chapter. There will be a review for each test.
	2. If you are absent on test day, you will be given an alternate test. You must schedule a make up day; you will not be allowed to do a make up test or quiz during class time.
10. Cheating:
	1. ANYTIME you are caught cheating, or assisting someone who is cheating, you will receive a zero and I will discuss the matter with your parents (note or phone call). Absolutely no exceptions. It will also be treated with a disciplinary form in the office, so there will be an accurate record.
11. Rules:
	1. Come to class prepared and on time.
	2. ABSOLUTELY NO FOUL LANGUAGE will be tolerated!
	3. Last but certainly not least, please be respectful: to me and to each other.
12. Discipline:
	1. First Offense: Warning
	2. Second Offense: Writing Assignment
	3. Third Offense: Disciplinary Form (office)
	4. Fourth Offense: Parent/Teacher/Counselor Meeting
	5. Serious matters will be directed to Assistant Principal’s office.

Please feel free to discuss any of the above mentioned guidelines with me at any time. My e-mail is listed at the top of this paper. You may also call the school and leave a message. I will return any calls.

Thank you!

Mrs. Staci Smith

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current e-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent/Guardian Preferred Contact** (circle): text / e-mail / call

 (list below)

Please sign up for my class reminders and information:

Text the following to : 81010

1st block: **@1-1chem**

2nd block: **@1-2chemi**

5th block: **@1-5chem**

Please list any medical problems or other concerns I should be aware of below. Thanks!